

MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE EMPLOYEES' RETIREMENT SYSTEM HELD IN THE CONFERENCE ROOM AT CITY HALL ON WEDNESDAY, JUNE 26, 2002, AT 1:30 P.M.

I. ROLL CALL:

A. Employees' Retirement Board:

The Vice Chair called the meeting to order at 1:37 p.m.

Trustees present were Vice Chair John Charest, Finance Director Chuck Powers, Theresa White and Robert Lepa. Also present were Board Attorney Robert Sugarman and Recording Secretary Valerie Hurley, City Clerk's Office. Absent was Mayor Rodney Romano, Chairman.

Also present was Larry Cole of Merrill Lynch Consulting Services.

B. Pertained to Police Retirement Board:

II. ADDITIONS/DELETIONS/REORDERING:

A. Employees' Retirement Board:

None.

B. Police Retirement Board:

C. Employees' and Police Retirement Boards:

1. Reorder Unfinished Business item C-1, Mr. Michael Callaway, Vice President, Merrill Lynch Consulting Services, to address letter dated April 4, 2002, from Jim Leavy, Vice President, PIMCO, regarding 2001 investment performance and New Business item C-1, Mr. Michael Callaway, Vice President, Merrill Lynch Consulting Services, to review fund valuation for quarter ending March 31, 2002, to follow Additions/Deletions/Reordering.
2. Add: Memo, dated June 26, 2002, from Linda Painter, City Clerk's Office, regarding Records Retention/Disposal and discuss along with New Business C-3.

Consensus was to adopt the agenda as modified.

(III. UNFINISHED BUSINESS:)

(C. Employees' and Police Retirement Boards:)

- (1.) Mr. Michael Callaway, Vice President, Merrill Lynch Consulting Services, to address letter dated April 4, 2002, from Jim Leavy, Vice President, PIMCO, regarding 2001 investment performance**

(IV. NEW BUSINESS:)

(C. Employees' and Police Retirement Boards:)

- (1.) Mr. Michael Callaway, Vice President, Merrill Lynch Consulting Services, to review fund valuation for quarter ending March 31, 2002**

Larry Cole said the portfolio management from PIMCO was the finest fixed income manager in the business. The statement issue appears to have been resolved. The last two months worked out fine. He also acknowledged that there have been issues between client and services.

Action: Motion made by Mr. Powers and seconded by Mr. Lepa to accept the two (2) explanations.

Vote: Voice vote showed: AYES: Messrs. Powers, Lepa, and Charest; and Ms. White. NAYS: None.

III. UNFINISHED BUSINESS:

A. Employees' Retirement Board:

None.

B. Pertained to Police Retirement Board:

C. Employees' and Police Retirement Boards:

- 1. Mr. Michael Callaway, Vice President, Merrill Lynch Consulting Services, to address letter dated April 4, 2002, from Jim Leavy, Vice President, PIMCO, regarding 2001 investment performance**

Discussed earlier in the meeting.

2. Consider DROP Resolution to provide irrevocable election of 7% fixed rate for DROP participants

Action: Motion made by Mr. Powers and seconded by Ms. White to adopt the DROP Resolution as revised.

Vote: Voice vote showed: AYES: Messrs. Powers and Charest; and Ms. White.
NAYS: Mr. Lepa.

IV. NEW BUSINESS:

A. Employees' Retirement Board:

1. From Donald R. Webb, Utilities Department, requesting regular retirement based on the Rule of 75, effective August 3, 2002

Action: Motion made by Mr. Powers and seconded by Ms. White to grant, with regret, the request of Donald R. Webb, Utilities Department, for regular retirement based on the Rule of 75, effective August 3, 2002.

Vote: Voice vote showed: AYES: Messrs. Powers, Lepa, and Charest; and Ms. White. NAYS: None.

2. From Charles A. Stevens, Jr., requesting cost to purchase prior service from 6/4/84 to 9/30/84

Board Attorney Robert Sugarman said the pension plan specifically excludes part-time and temporary employees in Section 16-25 (h) (8) (9). The only exception is contracts or resolutions stating pension coverage is included.

Action: Motion made by Mr. Powers and seconded by Mr. Lepa to deny based on the exclusions in Section 16-25 (h) (8) (9) of the pension plan.

Vote: Voice vote showed: AYES: Messrs. Powers, Lepa, and Charest; and Ms. White. NAYS: None.

3. From Canvassing Committee (Cynthia Hammond, William Openshaw, and Sylvia Woods), dated June 21, 2002, recording results of Employee Election held from June 17 – June 20, 2002, declaring John Charest re-elected as employee representative for a three-year term to the Board of Trustees of Employees' Retirement System effective August 1, 2002, to August 1, 2005

Action: Motion made by Mr. Powers and seconded by Ms. White to accept the results as presented by the Canvassing Committee for the Employees' Retirement System.

Vote: Voice vote showed: AYES: Messrs. Powers, Lepa, and Charest; and Ms. White. NAYS: None.

B. Pertained to Police Retirement Board:

C. Employees' and Police Retirement Boards:

1. Mr. Michael Callaway, Vice President, Merrill Lynch Consulting Services, to review fund valuation for quarter ending March 31, 2002

Discussed earlier in the meeting.

2. Dan Perrin, Dorsey Funeral Home, regarding presentation of affinity affiliation

Cheryl Godbout gave a presentation on the Dignity Memorial Network. This program benefits both employer and employee. For the employee, it is a life-time benefit that can extend up to six (6) generations of family members. The employee has complete control of the benefit.

As for the employer, this is a benefit that can be offered to employees at no cost to you. All administrative and marketing costs are incurred by the network. There is very little the employer has to administer.

After a short discussion, consensus was to refer Cheryl Godbout to Priscilla Fernandez in the Personnel Department.

3. Consider cost for binding Retirement Board minutes - \$29.95 plus shipping per volume (each volume holds five years)

Action: Motion made by Mr. Powers and seconded by Ms. White to have the Retirement Board minutes bound without gold strips and approve the recommendation to dispose of certain items to comply with State Retention Schedules.

Vote: Voice vote showed: AYES: Messrs. Powers, Lepa, and Charest; and Ms. White. NAYS: None.

4. **Request for joint workshop meeting of Trustees of Employees', Police, and Firefighters' Retirement Boards with City Commission, to review Actuarial Valuation Report for year ended September 30, 2001, with Gabriel, Roeder, Smith & Company (Stephen Palmquist, Actuary)**

Consensus was to schedule this meeting for August 28, 2002, at 1:30 p.m.

5. **Consider rescheduling August 28, 2002, regular meeting due to conflict with Board Attorney's schedule**

Consensus was to reschedule August 28, 2002, regular meeting to August 21, 2002, at 12:00 p.m.

V. CONSENT AGENDA:

A. Employees' Retirement Board:

Action: Motion made by Mr. Powers and seconded by Mr. Lepa to approve Consent Agenda (A), in its entirety, as follows:

1. **Authorize payment of invoice from Sugarman & Susskind, dated June 4, 2002, in amount of \$900.00 for retainer fee for month of June 2002**

Vote: Voice vote showed: AYES: Messrs. Powers, Lepa, and Charest; and Ms. White. NAYS: None.

B. Pertained to Police Retirement Board:

C. Employees' and Police Retirement Boards:

Action: Motion made by Mr. Powers and seconded by Ms. White to approve Consent Agenda (C), in its entirety, as follows:

1. **Ratify refunds of pension contributions for March 2003 as reported by Finance Department**

Checks Disbursed 05/30/02:

Tiffany Blockson, Customer Service, 6 Months/28 Days, \$818.13, separated from service April 30, 2002

David A. Barker, Police Department, 2 Months/10 Days, \$361.89, separated from service April 27, 2002

Checks Disbursed 06/13/02:

Abraham Frehm, Pool & Beach, 11Months/1 Day, \$1,349.71, separated from service May 12, 2002

Checks disbursed 06/13/02:

Sharon K. Gibbons, Police Department, 3 Years/9 Months/22 Days, \$6,201.42, separated from service June 7, 2002

Vote: Voice vote showed: AYES: Messrs. Powers, Lepa, and Charest; and Ms. White. NAYS: None.

VI. ADJOURNMENT:

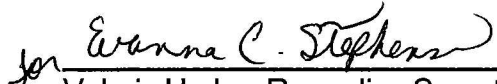
A. Employees' Retirement Board:

Meeting adjourned at 3:08 p.m.

MINUTES APPROVED: 5-28-03



Mayor Rodney G. Romano, Chair
Employees' Retirement Board


for _____
Valerie Hurley, Recording Secretary
Employees' Retirement Board

Minutes transcribed by: Evanna C. Stephenson, City Clerk's Office.

A tape recording of this meeting will be available in the Office of the City Clerk for two years after approval of these minutes.